

**OUTREACH COMMITTEE MEETING MINUTES**  
of the  
**BOARD OF MEDICAL EXAMINERS**  
301 S. Park Avenue, 4<sup>th</sup> Floor Small Conference Room, Helena MT  
3:05 p.m. – 3:59 p.m.  
April 7, 2016

**1. Call To Order - Establish Quorum - Introduction of Board & Staff Members Present (00:00)**

The meeting was called to order at 3:05 p.m.

**Committee Members Present by Phone:**

Ms. Carole Erickson, Chair  
Ms. Pat Bollinger (In Person)  
Dr. Kristin Spanjian  
Mr. Charles Farmer  
Dr. James Feist  
Ms. Katherine Tetrault

**Committee Members Not Present:**

Dr. Anna Earl

**Staff Present:**

Mr. Ian Marquand, Executive Officer  
Ms. Susan Asplund, Administrative Specialist  
Mr. Ken Threet, ECP Training Coordinator  
Dr. Harry Sibold (By Phone)

**Others Present:**

Mr. Corin Cates-Carney, Montana Public Radio (By Phone)

**2. Approval and Tentative Modification of Agenda Order (01:17)**

- a. Agenda for April 7, 2016

**Motion (01:20):** Ms. Pat Bollinger moved to approve the April 7, 2016 agenda as presented.  
Dr. James Feist seconded. The motion carried unanimously.

**3. Review and Approve Minutes (01:46)**

- a. Minutes for April 8, 2014

**4. Public Opportunity to Comment (02:17)**

There was no public comment.

**5. Board Action (03:11)**

- a. Planning for May 19 Board meeting/special conversation with invited guests **(03:23)**  
b. Invitation from MMA for Credentialing Discussion **(43:31)**

**Motion (44:19):** Dr. James Feist moved to allow Ms. Carole Erickson represent the Outreach Committee and Board of Medical Examiners at the MMA Credentialing discussion. Dr. Kristin Spanjian seconded. The motion carried unanimously.

- c. Outreach Calendar for 2016 **(49:18)**  
d. Other Outreach Ideas, Topics or Tasks **(53:52)**

**6. Adjourn (54:07)**

The committee adjourned the meeting at 3:59 p.m.

**Motion (54:07):** Ms. Pat Bollinger moved to adjourn the meeting. Mr. Charles Farmer seconded. The motion carried unanimously.